

**REGISTERED COMPANY NUMBER: 07189080 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1135762**

**REPORT OF THE DIRECTORS AND TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE PERIOD 15 MARCH 2010 TO 31 MARCH 2011  
FOR  
FRIENDS OF BROOK GREEN**

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**FRIENDS OF BROOK GREEN**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE PERIOD 15 MARCH 2010 TO 31 MARCH 2011**

	Page
Joint Chairmen's Report	1 to 2
Report of the Trustees	3 to 4
Statement of Financial Activities	5
Balance Sheet	6 to 7
Notes to the Financial Statements	8 to 10

**FRIENDS OF BROOK GREEN**  
**JOINT CHAIRMEN'S REPORT**  
**FOR THE PERIOD 15 MARCH 2010 TO 31 MARCH 2011**

It is our great pleasure to present our first Chairmen's report and the Friends' first set of accounts covering the period from 15th March 2010, when we were incorporated, to 31st March 2011.

The Friends' focus is the maintenance, renewal and sensitive enhancement of Brook Green with the aim of significantly improving its appearance and the facilities it offers for the enduring benefit of the Community. The Friends also seeks to organise events which both foster the sense of Community within the Brook Green area and encourage responsible use of the Green.

Achievements in our first year included:

- The successful lobbying of the Parks section of the London Borough of Hammersmith & Fulham (LBH+F) to abandon proposals which could have adversely changed the character of Brook Green and would also have represented poor value for money;
- Obtaining registered charity status on 4th May 2010;
- Working jointly with the Brook Green Association (BGA) to establish and provide volunteers for the Vision Group whose report "A Vision for the short and long term future of Brook Green" was published after extensive consultation in August 2010. The report gained wide acceptance and support following its publication;
- Establishing, again jointly with the BGA, the Vision Implementation Group, as a steering committee, to oversee four active working groups (the Playground Group, the Hut and Tennis Court Group, the Funding and Council Liaison Group and the Green Maintenance Group) whose task it is to take forward the planning, implementation and delivery of the Vision. Again the Friends have provided volunteers for this effort;
- The Vision Implementation Group recently published a booklet entitled "Proposed Area Improvement plan", which it prepared with help from Halcrows, the leading firm of Civil Engineers whose global headquarters are at Elms House, 43 Brook Green. This document provides a reader friendly visualisation of the enhancement proposals to the Central Area of the Green. Again feedback from the Community towards the proposals has been very positive and, where people had reservations on these more developed plans, we have successfully revisited the initial proposals in a bid to address these;
- Building improved channels of communication with both Councillors and the Parks team within the LBH+F on all matters relating to the Green. Among other things this has led to the agreement of a ten year Parks Management and Maintenance plan with the Council which, subject to funding, endorses the delivery of the Vision and the Proposed Area Improvement plan as strategic objectives to which both sides are committed;
- Organisation of the first Brook Green Day fair on 18th September 2010 which was greatly enjoyed by the 1500+ people who attended it;
- Establishing from scratch a membership base of some 600 Friends;
- Generating, without charging any subscriptions, a surplus of almost £2,000 after paying the significant one off costs of incorporation including legal fees and the costs of developing our website. In these regards, we are very grateful to several of our founders who contributed funds to cover the legal cost of incorporation and charitable registration and to the Queens Head pub for their sponsorship of our website;

Since our year end, the high level of activity has continued. Planning permission is now being sought for the proposed changes to parts of the Central Area, including the enlargement of the playground into the space which is currently occupied by the maintenance yard (which is to be relocated to a site off the Green).

We have also started the process of securing sponsorship from foundations and commercial organisations willing to support our activities and plans. We aim over the autumn and winter period to secure sufficient further funding commitments and to raise enough money through a Public Appeal to enable construction works on the improved Central Area to begin next Spring.

All of our activities are undertaken by members of the local community volunteering their services and we are enormously grateful to those who have given their time to support our efforts. But new volunteers are always welcome, whether on a continuing or one off basis. As our website has said ever since we were formed : Have your say: get involved!

**FRIENDS OF BROOK GREEN**

**JOINT CHAIRMEN'S REPORT  
FOR THE PERIOD 15 MARCH 2010 TO 31 MARCH 2011**

The Friends strives to be a transparent, open, professional and friendly organisation and if you would like to become actively engaged in our programme please contact any member of our Board or e-mail us through [info@friendsofbrookgreen.org.uk](mailto:info@friendsofbrookgreen.org.uk).

Finally we would like to thank Mary Jane Evans, Mary Strang, Charles Sanderson and Christopher Graves for their services to the Friends while they were directors of the Company and all of our continuing Board members for their support.

R A Jennings – Joint inaugural Chairman & Secretary

G C Campbell – Joint inaugural Chairman

## FRIENDS OF BROOK GREEN

### REPORT OF THE DIRECTORS AND TRUSTEES FOR THE PERIOD 15 MARCH 2010 TO 31 MARCH 2011

The directors who are also trustees of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 15 March 2010 to 31 March 2011. The directors have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### INCORPORATION

The charitable company was incorporated on 15 March 2010 and commenced trading on the same date.

#### REFERENCE AND ADMINISTRATIVE DETAILS

##### Registered Company number

07189080 (England and Wales)

##### Registered Charity number

1135762

##### Registered office

14 Brook Green

London

W6 7BL

#### Director and Trustees

R A Jennings	- appointed 15/3/2010
Mrs C M Van Hoogenhouck-Tulleken	- appointed 15/3/2010
J A Eker	- appointed 14/5/2010
G C Campbell	- appointed 14/5/2010
S T Frieze	- appointed 14/5/2010
C J M Graves	- appointed 15/3/2010
	- resigned 14/5/2010
C I J Sanderson	- appointed 15/3/2010
	- resigned 14/5/2010
M V Strang	- appointed 14/5/2010
	- resigned 28/2/2011
M J Evans	- appointed 14/5/2010
	- resigned 30/6/2011

#### Company Secretary

R A Jennings

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### Risk management

The directors have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**FRIENDS OF BROOK GREEN**  
**REPORT OF THE TRUSTEES**  
**FOR THE PERIOD 15 MARCH 2010 TO 31 MARCH 2011**

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The Charitable objectives are:

1. To protect and enhance the character, maintenance, safety, amenities and accessibility of Brook Green as an amenity.
2. To benefit the residents of the London borough of Hammersmith and Fulham, particularly those living in the area surrounding Brook Green, by associating together said residents in a common effort to provide facilities in the interests of social welfare for recreation leisure time occupation, with the objective of improving conditions of life for the residents, and
3. To carry out such other charitable activities as the directors in their absolute discretion see fit.

The Charity's objectives are for the benefit of the public, in particular residents of the London Borough of Hammersmith and Fulham.

**ON BEHALF OF THE BOARD:**

R A Jennings - Joint inaugural Chairman & Secretary

Date: 27<sup>th</sup> October 2011

**FRIENDS OF BROOK GREEN**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE PERIOD 15 MARCH 2010 TO 31 MARCH 2011**

	Notes	Unrestricted funds £
<b>INCOMING RESOURCES</b>	7	
<b>Incoming resources from generated funds</b>		
Voluntary income		9,113
Activities for generating funds	2	<u>7,017</u>
<b>Total incoming resources</b>		<b>16,130</b>
<b>RESOURCES EXPENDED</b>	7	
<b>Costs of generating funds</b>		
Costs of generating voluntary income		4,398
<b>Charitable activities</b>		
Protection and enhancement of Brook Green		2,245
<b>Governance costs</b>		210
<b>Other resources expended</b>		<u>7,459</u>
<b>Total resources expended</b>		<b>14,312</b>
<b>NET INCOMING RESOURCES</b>		<u><b>1,818</b></u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u><b>1,818</b></u></u>

The notes form part of these financial statements

**FRIENDS OF BROOK GREEN**

**BALANCE SHEET  
AT 31 MARCH 2011**

	Notes	Unrestricted funds £
<b>CURRENT ASSETS</b>		
Debtors: amounts falling due within one year	4	818
Cash at bank		<u>1,210</u>
		2,028
<b>CREDITORS</b>		
Amounts falling due within one year	5	(210)
		<u>1,818</u>
<b>NET CURRENT ASSETS</b>		<u>1,818</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>1,818</u>
<b>NET ASSETS</b>		<u>1,818</u>
<b>FUNDS</b>		
Unrestricted funds	6	<u>1,818</u>
<b>TOTAL FUNDS</b>		<u>1,818</u>

The notes form part of these financial statements

**FRIENDS OF BROOK GREEN**  
**BALANCE SHEET - CONTINUED**  
**AT 31 MARCH 2011**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 March 2011.

The members have not required the charitable company to obtain an audit of its financial statements for the period ended 31 March 2011 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Directors on 27<sup>th</sup> October 2011 and were signed on its behalf by:

R A Jennings - Joint inaugural Chairman & Secretary

The notes form part of these financial statements

## FRIENDS OF BROOK GREEN

### NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 15 MARCH 2010 TO 31 MARCH 2011

#### 1. ACCOUNTING POLICIES

##### Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

##### Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

##### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Unsold stock is carried at no value. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### Taxation

The charity is exempt from corporation tax on its charitable activities.

##### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### 2. ACTIVITIES FOR GENERATING FUNDS

Raffle ticket sales	£ 2,695
Brook Green Day - Takings	<u>4,322</u>
	<u>7,017</u>

#### 3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31 March 2011.

##### Trustees' Expenses

There were no trustees' expenses paid for the period ended 31 March 2011.

#### 4. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Other debtors	£ <u>818</u>
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#### 5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Accrued expenses	£ <u>210</u>
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**FRIENDS OF BROOK GREEN**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE PERIOD 15 MARCH 2010 TO 31 MARCH 2011**

**6. MOVEMENT IN FUNDS**

	At 15/3/10 £	Net movement in funds £	At 31/3/11 £
<b>Unrestricted funds</b>			
General fund	-	1,818	1,818
	-----	-----	-----
<b>TOTAL FUNDS</b>	<u>-</u>	<u>1,818</u>	<u>1,818</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	16,130	(14,312)	1,818
	-----	-----	-----
<b>TOTAL FUNDS</b>	<u>16,130</u>	<u>(14,312)</u>	<u>1,818</u>

**FRIENDS OF BROOK GREEN**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD 15 MARCH 2010 TO 31 MARCH 2011**

**7. DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

	£
<b>INCOMING RESOURCES</b>	
<b>Voluntary income</b>	
Donations	8,270
Gift aid	818
Card aid	<u>25</u>
	9,113
<b>Activities for generating funds</b>	
Raffle ticket sales	2,695
Brook Green Day - Takings	<u>4,322</u>
	<u>7,017</u>
<b>Total incoming resources</b>	<b>16,130</b>
<b>RESOURCES EXPENDED</b>	
<b>Costs of generating voluntary income</b>	
Just Giving	72
Raffle expenses and related licence fees	544
Brook Green Day - Outgoings	<u>3,782</u>
	4,398
<b>Charitable activities</b>	
Website costs	2,245
<b>Governance costs</b>	
Accountancy	210
<b>Support costs</b>	
<b>Management</b>	
Secretarial support	370
Sundries	15
Legal fees	<u>7,074</u>
	<u>7,459</u>
<b>Total resources expended</b>	<b>14,312</b>
<b>Net income</b>	<u><u>1,818</u></u>